

VILLAGE OF EPHRAIM

FOUNDED 1853



STREETSCAPE AD-HOC COMMITTEE MINUTES WEDNESDAY JANUARY 2ND, 2019 - 11:00 A.M.

Present: Ken Nelson, John Held, Cindy Nelson, Tim Nelson, Chuck Pearson

Staff: Brent Bristol-Administrator, Susan Shallow- Deputy Clerk

Guests: Matt Meacham, Richard Van De Ven, Jim Peterman, Mike McCutcheon

1. **Call to Order:** Meeting called to order by chair K. Nelson
2. **Quorum:** A quorum is present for this meeting
3. **Approval of 12/6/2018 Minutes:**

Motion per T. Nelson to approve the December 6, 2018 meeting minutes as presented, seconded by C. Nelson, all eyes and motion carried.

4. **Changes in Agenda:** None
5. **Visitors' Comments:** Peterman thinks we need to talk to charter regarding fiber optics. Bristol added that he has reached out to Door County regarding fiber optics, there is interest throughout the County in improving internet connectivity.
6. **Review of AECOM Progress Report and Invoice:** We do not have the invoice as of yet.
7. **Discussion regarding project schedule with update on Utility Burial:** Bristol provided an update utility burial, it has taken MJ a little longer than they anticipated, and they will be done either today or tomorrow. WPS will be contacting his contractors Action Electric regarding the crossover work to be done. Charter and Frontier will be doing the majority of their work themselves in March 2019. Once we get the schedule from the contractor we will provide it to Committee members. A letter to be sent out to them regarding our schedule so that there are no conflicts. Held mentioned the candy stripe poles that have gone up, are they for snow? Bristol will ask Scott what those are. Van de Ven mentioned the water under Hidden Springs at the last Board Meeting, did the utility burial have anything to do with the water, No replied Bristol but perhaps it was due to the Myer enclave project going on.
8. **Discussion regarding project cost analysis (budget to actual):** Draft provided, our best guess estimate to date. 3 bids were received, the low bidder submission is being reviewed. McCutcheon was speaking with Dick Skare and the Gibraltar/Fish Creek portion of the 42 DOT project is mostly a re-construct. The State originally let this out for bid as a combination of Gibraltar/Ephraim as a re-construct however, they rejected the 1 bid they received on the whole project.
We have been carrying a construction engineering number of \$200,000 as a place holder, \$550,000 for additional stormwater, the bid on the streetlights and then the burial of utilities. Pearson is concerned about this project and getting this project done and on time. Pearson added that we can't allow anything to delay this project. We have done everything required by the book to get our permits noted K. Nelson, we are going to improve our water quality. We are not moving any water faster to the bay. Perhaps when we are done with the project we can look at a tree planting program.
Held suggests perhaps a newsletter should be sent this spring stating the benefits of this project. C. Nelson suggests a letter to the Door County Environmental Council. Van de Ven stated that the Cladophora problem was much worse in 2018, we should test the water. Pearson wants to see the numbers. McCutcheon inquired if we physically have the new

contract from the low bidder, yes replied K. Nelson. McCutcheon stated that some of the waterside property owners do not want to have that extra pavement put in past the re-construction, they feel they have riparian rights. Bristol added that those who do not sign easements will not have the pavement put in. The existing asphalt is not going away but it is not getting top dressed, if they want it gone they have to get rid of it. Brief discussion of phosphorous and its cause, Matt Meacham clarified that the majority is caused by leaves and their leaching phosphorous into the bay. We will wait for the Board Meeting to discuss the contract results.

9. **Discussion regarding overall streetscape project:** Pearson stated that we have to stay on schedule with this project. K. Nelson stated that all Contractors will have errors and omissions insurance.

10. Adjournment

Motion per T. Nelson to adjourn this meeting of the Streetscape AD HOC Committee, seconded by Held, all ayes and motion carried.

Recorded by,
Susan Shallow- Deputy Clerk