

VILLAGE OF EPHRAIM

FOUNDED 1853



VILLAGE OF EPHRAIM STREETScape AD-HOC COMMITTEE WEDNESDAY, JANUARY 17, 2018 - 1:00 P.M.

Present: Ken Nelson, John Held, John Held, Cindy Nelson, Chuck Pearson per phone.

Absent: Tim Nelson

Staff: Brent Bristol-Administrator

Guests: Russ Salfi- Wastewater Treatment Plant Manager, Steve Parent, Nick Becker, Jim Peterman, Elfie Johnson, Jackson Parr

1. **Call to Order:** Meeting called to order at 1:00 P.M.
2. **Quorum:** A quorum is present for this meeting each attending member introduced themselves.
3. **Approval of 1/10/2018 & 1/12/2018**

Motion per Held to approve the January 10, 2018 meeting minutes as presented, seconded by C. Nelson, all ayes and motion carried.

Page 3 – Nelson will develop and provide a list of additional items requirements, end of 1st page. We cannot accept a part time construction engineer.

Motion per Held to approve the January 12, 2018 meeting minutes as presented, seconded by Pearson, all ayes and motion carried.

Ken Nelson noted that compared to the big green boxes all over Sister Bay
Ken Nelson thinks we have a go for the Moravia intersection.

4. **Changes in Agenda:** None
5. **Visitors' Comments:** None
6. **Discussion and consideration regarding engineering contract scope and schedule with AECOM:** Ken Nelson is pleased with the turnaround of the Engineering Agreement done by Nick Becker of AECOM.

Salfi began by providing a synopsis of the recent manhole study done by Sabel Mechanical and the resulting repair of manhole #25 by Great Lakes TV & Seal and the general history of the sewer system installation and the North End Project improvements from 2005.

Nick Becker provided information about what would be discussed or needed in regard to adding the manholes to the project. Depending on how many will need work may impact when they can be done, if there are many they will not allow us to do them in Summer, we may have to get them done in spring before June or in October or November.

It sounds like we are looking to let this in the spring surmised K. Nelson. Bringing in the storm sewers K. Nelson inquired how many of the cross culverts we have in that area of re-construction 2 or 3 replied Bristol. If we would be ready for the Culverts when we do the manholes in spring that may be beneficial stated K. Nelson. Bristol added that we can ask Jeremy from the DOT once we have firm plans what role they can play in this. We may have to get this into them by March 1st added Becker.

K. Nelson backed up to the project scope, the idea here is to meet again next Tuesday. Committee members each commented on what they have been supplied by Becker. Becker answered all questions posed by the committee members. We will add utility coordination stated Becker, ideally it would be best to get the utilities done in the summer, and the question is if the Village is going to pay for all utility burial? Perhaps streetlighting will be part of that burial added K. Nelson. Additional brief discussion of what would be included in the burial process. We want to trench only once added Held. Peterman has spoken with them about putting in a conduit for us, while they didn't volunteer to do it they didn't say no either. K. Nelson thinks in those 1st three bullets we can say the coordination of the overhead burying of the power lines and other utilities from the Wetlands North to German. The 1st post is on Holland noted Becker. K. Nelson inquired about the physical size of the conduit, maybe 5 inches replied Becker.

Held stated it sound like this project has two phases, the reconstruction and then from Firehouse. Held requested a clarification by phases. Becker replied that would be difficult we have done this in a time sequence. The roadway design, the drainage and the utilities responded Becker, it is kind of a mix but in one project.

Ken Nelson stated that Becker will add re-construction of Moravia intersection, even if we just clean it up. K. Nelson feels we have a go on this intersection. Further discussion regarding the possibilities at that intersection. We have options stated Becker but some of them are complicated. Committee discussed additional things to add to the scope of service such as the Moravia Point intersection and a retaining wall. Becker will do a minor profile adjustment.

Pearson inquired about the conduit trench Becker replied they would be buried at about 3 feet. Becker explained the process of the road design. Becker further explained the process for public and private utility coordination. The lines coming from the highway to the individual homes or private services coming thru would be done by WPS and the homeowner, anytime they can directional drill it would be cheaper added Becker. From a cost perspective the Board has to decide if they are going to pay for and allow property owners to pay it back on taxes over a period of years. From German Road South there are about 50 private properties and at \$3,000 a piece would be about \$150,000. We will not be asking AECOM to do this coordination, Becker recommends that we contract separately with say Baudhuin to so that, there is a lot of work to this. K. Nelson inquired about item 3. Upgrading field survey-Becker provided an explanation.

Under Roadway Design.

From German to the Firehouse we will have to do title searches and surveys house to house along property lines stated Becker.

Under easements it displays up to 15 drainage areas noted K. Nelson

Plan specification and estimates:

No additional questions

Project Meetings: The Ad Hoc Meetings. Held asked about the project kickoff meeting, who attends, the key people who will help drive the project such as the AD HOC committee, Village President and a couple of people from the community replied Becker. Local stakeholder.

Additional discussion of who will attend. Suggestion by K. Nelson of using the AD HOC Committee as a conduit between other committees and residents.

Streetlighting: Discussion of lights, locations and lumens needed. Bristol mentioned that both the HPC and Plan Committee for light design. Matt at the DOT will be the final say on lights we determine how many lights we want, how bright and how high. We take that to the DOT and they decide from there. Sister Bay has what K. Nelson would call roadway lighting, Egg Harbor also has new lighting and K. Nelson likes it better, Becker will get that information for this committee.

Scheduled Meetings: After kick off would this committee feel comfortable with 2 additional meetings or would they want more inquired Becker. K. Nelson inquired about public workshops. Held wants to see them as informative and not going back to what has been done in the past. We have addressed this all and are going forward from here. K. Nelson would like to see a late afternoon/early evening *Open House* for the public. This can be done replied Becker. As far as a presentation K. Nelson would like them to present a- *this is what we are going to do and when, no parking here* type of public meeting. Becker suggested that on day Two they could do a 15-20 minute presentation on this.

Drainage: Held suggested a minor change to number IV. Becker explained what we have to get up front. Becker thinks that the drainage for the re-construction area is currently very well defined the outlying areas need clarity. Drainage seems to be the one single thing the Board agreed upon unanimously stated K. Nelson, C. Nelson agreed. K. Nelson suggests that Becker provide additional design for these areas, he is aware it may impact scope and cost. Further discussion on area and design. Depending on the DNR rep we are assigned will determine what we need to do. DNR is not cost sharing anything right now added Becker. It is better to do things in a right of way permit. We may to have to take out trees if they are in the right of way. Sump pumping into the inlet may not be allowed by the DNR.

Conversation regarding Streetlights and their possible placement. Becker stated that the WI DOT does not require lights at intersections. You can't light intersections with a 6 ft. pole you will have to install standard height poles stated Becker. The Cobra heads are from WPS added Bristol. Johnson commented that intersection is very helpful when driving in bad weather.

Pearson suggested putting in extra conduit during line burial for possible future use rather than digging it up again for example if we wanted to put in a radar check for speed once things are dug up that is the time to do it. If we are going to tear up the road or shoulder again after property owners have buried lines or a cable we should let them know that they have a problem. If it's in the way of storm sewer it is going to have to be re-located stated Becker. A private home or business should not be burying anything under a highway. If we wanted to add conduit say from the FH Marina to the Village Hall we only need 2 weeks' notice to add it to the plans added Becker.

Held inquired about the foot bridge near his house that the DOT has been looking at a lot. If the Village owns the bridge we will have to pay for it. If it belongs to the County they pay for it. All signs point to the Village owning it stated Bristol. If the DOT replaces the box culvert there they are probably going to go to the highway standard -2 12 f.t lanes and 4- 6 ft. shoulder stated standard for 42 and 57 Becker. Those wood things are definitely the Village the DOT would not have put that in.

The first initial project, whatever it is, is six weeks' worth of construction and administration if we add a lot more in six weeks may not be enough. We want to have 60% done by July 1st. Then if we can push to 90% before Thanksgiving and have a meeting of the Board and have that plan all ready to go by January instead of March. We can still meet the DOT scheduled date of February 1st. We can have a Board meeting to say we want to go with a bidder and have the Board approve the contract. K. Nelson likes our target dates for April 1, 2019, but to state the duration of this as 13 weeks now, when we have a number of alternatives not be beneficial. We are thinking two full time people for the re-construct stated Becker. Discussion concerning speed limits during construction and appropriate signage. K. Nelson stated he needs someone to make the presentation for a contract to the Board as he will be out of town, he will not back until the end of February.

7. Adjournment

Motion per K. Nelson to adjourn this meeting of the Streetscape AD HOC Committee, seconded by C. Nelson, all ayes and motion carried.

Transcribed by,
Susan Shallow- Deputy